

Data processing in association with your online application

Thank you for your interest in working for Light for the World and its associated organisations. On the websites of our associations, we inform about current vacancies. Should you decide to apply for an opening or send us an application on your own initiative via our online application tool, we have to process the personal data submitted by you in the course of your application in order to be able to review your application (Art. 6 para. 1 lit b General Data Protection Regulation).

Detailed information about data processing associated with applications can be found [here](#)

Information for applications about the collection of personal data

The protection of your personal data is important to us. This data protection information outlines the most important aspects of data processing in the course of your application to Light for the World and associated organisations. We process your data solely on the basis of the legal framework in place (General Data Protection Regulation [GDPR], Data Privacy Act).

1. The following association is responsible for the data processing

Light for the World International, Niederhofstraße 26, 1120 Vienna, Tel.: +43-1-810 13 00

2. Data protection officer

Light for the World International has appointed a data protection officer who can be contacted under info@licht-fuer-die-welt.at or info@light-for-the-world.org

3. Purpose of data processing and transmission of applicant data

The processing of your data serves the sole purpose of filling open vacancies at Light for the World International and associated organisations. Associated organisations are: Licht für die Welt (Austria), Licht für die Welt – Light for the World – Lumière pur le monde (Switzerland), Licht für die Welt e.V. (Germany), Světlo pro Svět (Czech Republic), Light for the World UK CIO (UK) und Light for the World US, Inc. (US).

With the submission of your application you agree to your personal data (such as name, title, address, telephone number, date of birth, professional training, professional experience, salary expectations as well as the data and pictures included in the CV, in reports or in other transmitted documents) being processed. This is done for the handling of your enquiry and for the execution of the application process by Light for the World and its associated organisations. This entails that your data is entered into a database and processed for said reason.

Light for the World and its associated organisations commit themselves to not passing on your data to third parties.

With your consent, you accept that employees of Light for the World International and its associated organisations can contact you via e-mail and/or telephone in order to safeguard a smooth application process. You declare to have provided all information truthfully.

4. Contract data processor

The application tool used to process and save your data is provided and maintained by Sage GmbH, Stella-Klein-Löw-Weg 15, 1020 Vienna. In this context a contract data processor agreement in line with art. 28 GDPR was concluded.

5. Retention of saved information

If Light for the World International or an associated organisation concludes an employment contract with you, the data submitted in the course of your application

process is saved in order to enable the conclusion of the employment contract, in keeping with the legal framework.

If you do not enter into a form of employment, your application and all personal data is deleted at the end of the application process in keeping with the legal framework if no agreement to the saving of your application data for 24 months after the completion of the recruitment process has been effected. You can request your data to be deleted under recruitment@light-for-the-world.org at any time.

6. Rights of the concerned party

You have the right to obtain information about the data saved about you as well as the right to have it corrected, deleted, to partially refuse processing of saved data, the right to object to the processing as well as the right to data portability according to the principles of the legal data protection framework.

All of these rights can be claimed under recruitment@light-for-the-world.org. Complaints can be submitted to the Austrian Data Protection Authority: Oesterreichische Datenschutzbehörde, Wickenburggasse 8, 1080 Wien; Telefon: +43 1 52 152-0, E-Mail: dsb@dsb.gv.at; <https://www.dsb.gv.at>